



NEIGHBORHOOD ICE CREAM TRUCK LLC

Job Descriptions (Fair Associate)

JOB TITLE: Fair Associate **WAGE/HOUR:** \$8 - 9 HOUR

STATUS: SEASONAL PART/FULL-TIME

JOB DESCRIPTION:

Neighborhood Ice Cream Truck (NIC Truck) provides a variety of frozen treat options, from ice cream cones, cups, pints, half gallons to ice cream bars, sandwiches, popsicles, special novelties, Italian ice and etc. All delivered with friendly neighborhood service and smiles. NIC Truck's ice cream carts provide customers unique options to fulfill their diverse cravings.

The Fair Associate will handle selling ice cream at the 2014 State Fair of Texas, and works at the direction of a Manager and is responsible for maintaining outstanding customer service as per Company standards, generating sales, merchandising, and safeguarding company assets with a positive attitude.

FAIR ASSOCIATE POSITION REQUIREMENTS:

Note: The list below has some of the essential duties, responsibilities and functions of the Fair Associate position and the minimum mental/physical requirements.

Essential Duties/Responsibilities:

- Ensure that each customer receives outstanding service by providing a friendly environment, which includes greeting and acknowledging every customer, maintaining solid product knowledge and all other aspects of customer service.
- Sufficient manual dexterity to safely use a box cutter, to handle and push a broom, to receive merchandise, and to transport merchandise out to the sales location.
- Physical ability to stand for extended periods, push an ice cream cart, and to move and handle boxes of merchandise, which entails lifting, and perform all functions as set forth above.
- Excellent Customer service skills.
- Ability to learn basic computer commands.
- Basic counting skills.
- Good organizational skills, time management and computer skills.
- Outstanding interpersonal and communication skills.
- Ability to work a flexible schedule, including some nights and/or weekends
- Strong work ethic.
- Ability to work in a fast paced, team environment.
- Must pay good attention to detail.
- Must have the ability and be willing to learn to operate material handling equipment, scanning guns, registers and associated software in an efficient and safe manner.
- Ability to learn new functions, procedures.
- Ability to self start project/tasks that have been assigned.
- Performs other duties as assigned by the Manager
- Clean cut appearance and a customer service mind set
- Ability to read and speak English fluently
- Be able to pass a drug and background check
- Good Customer Interaction



Essential Duties/Responsibilities: (Continuation)

- Assist customers by informing them of product options.
- Execute sales through, collecting State Fair of Texas coupons, and distributing products with friendly neighborhood smiles and good attitude.
- Perform the functions associated with opening and closing for the fair/festival.
- Must be able to report to work and begin work by scheduled time.
- Answers phone calls and transfers calls to the appropriate department if needed.

Physical Functions

- Ability to stand and/or walk for an entire shift.
- Ability to occasionally lift and/or carry up to 50 pounds from ground to waist level up to 30 minutes of workday (i.e., stocking/maintaining inventory)
- Ability to occasionally push and pull with arms up to a force of 20 pounds (i.e., utilizing a hand-truck)
- Ability to occasionally bend at waist with some twisting up to one hour of workday
- Ability to occasionally climb a ladder to store or retrieve materials, and/or place or remove signs

The job requirements list is not a complete description of responsibilities, but the list reflects the general qualifications, duties and/or responsibilities necessary to perform this position. The Company reserves the right to revise the job description when circumstances are necessary for reasons like, but not limited to, new systems, technical developments, emergencies, workload and/or personnel changes.

CORE-MARK BENEFITS:

- Direct Deposit

JOB SNAPSHOT:

- **Employee Type:** Seasonal Part/Full-Time
- **Base Pay:** \$8.00 – 9.00 hour
- **Industry:** Ice Cream Retail
- **Education:** High School Diploma / GED/ Associate Degree/ Bachelor Degree
- **Experience:** None Specified
- **Manage Others:** No
- **Relocation:** No
- **Required Travel:** None
- **Job ID:** State Fair Associate